

Robert A. Fahr Watervliet Public Library (RAFWPL)
Board of Trustees (BOT) Meeting Minutes – September 22, 2021

Attendees: Dave Wheatley, Tracy Wheatley, Amanda Delap, Mike Delap, Pradip Ganesan, Kevin Moran and Debbie Scott

Executive Session: The board met from 5:45 – 6:30 in Executive Session.

Hotspots: Three hotspots have been cancelled/terminated. Four news ones have been shipped to the library; these will be loaned to RAFWPL patrons only.

Policies: -The board discussed when patrons have substantial fines, they will not be eligible to check items out of the library. Those patrons can use the computers, but not the laptops. This was voted on and approved by the board.

-The director will be developing a phone policy to ensure patrons who call the library are dealt with in a timely manner to ensure other patrons can reach the library when necessary.

Computer Usage: Signs will be posted on wall near computers letting patrons know that passes will not be issued 30 minutes or less prior to the closing of the library. Patrons will also be reminded that they need to save their work before their time on the computers expire.

Electrical Signage Board: Issues are still cropping up; this will be address concerning the outlet on the board.

Long-term Planning: The board will start looking at planning out of the next five years.

Book Orders: The director will share via email with the Purchase Committee (Kevin, Amanda and Tracy) what materials/books/DVDs are being considered for purchase.

Not-for-Profit Status: The library is in 501(c)3 compliance until May 15, 2022.

Meeting Minutes: Minutes were reviewed and approved by board; they will be sent to the director for inclusion on the website.

Next meeting: The board will meet on Wednesday, October 20th at 5:45.